

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
7	08/28/17	Open	Action	08/22/17

Subject: Delegating Authority to the General Manager/CEO to Release a Request for Proposals and Award a Contract for Automatic Passenger Counters

ISSUE

Whether or not to delegate authority to the General Manager/CEO to release a Request for Proposals (RFP) and award a contract for the purchase of Automatic Passenger Counters.

RECOMMENDED ACTION

Adopt Resolution No. 17-08-____, Delegating Authority to the General Manager/CEO to Release a Request for Proposals (RFP) and Award a Contract for Purchase of Automatic Passenger Counters.

FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	1,100,000
Budget Source:	Capital	Next FY:	\$	1,100,000
Funding Source:	STA-SB1 & 2012 Bonds	Annualized:	\$	1,100,000
Cost Cntr/GL Acct(s) or Capital Project #:	TBD	Total Amount:	\$	2,200,000
Total Budget:	\$ 2,200,000			

DISCUSSION

Staff requests that the Board delegate authority to the General Manager/CEO to release an RFP and award a contract for the purchase and installation of automated passenger counters for SacRT's light rail fleet. Rail passenger counting technology has advanced significantly in the past several years and is now comparable in accuracy and reliability to the systems installed in SacRT's bus fleet. Once purchased and installed, light rail automated passenger counters will provide SacRT with substantially more accurate and detailed rail ridership data.

It is important SacRT produces accurate counts we can rely on. The current counting methodology is survey based and is not accurate enough in light of the recent trend of declining ridership and our analysis needs for the pending Route Optimization Study. Counting ridership is not only necessary for National Transit Database reporting, but also impacts our formula based funding from Federal Transit Administration. New light rail automated passenger counters will produce ridership data that will be invaluable to SacRT's pending Route optimization Study, therefore acceleration of the procurement process is being requested in an effort to implement a system as quickly as possible.

Approved:

Presented:

Final 08/23/17

General Manager/CEO

Director, Information Technology

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Subject: Delegating Authority to the General Manager/CEO to Release a Request for Proposals and Award a Contract for Automatic Passenger Counters

Staff recommends that the Board delegate authority to the General Manager/CEO to release an RFP and award a contract for the solicitation, purchase and installation of automated passenger counters for SacRT's light rail fleet.

RESOLUTION NO. 17-08-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

August 28, 2017

**DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO RELEASE A
REQUEST FOR PROPOSALS (RFP) AND AWARD A CONTRACT FOR PURCHASE
OF AUTOMATIC PASSENGER COUNTERS**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the General Manager/CEO is hereby authorized to release a Request for Proposals for a purchase of Automatic Passenger Counters for SacRT's Light Rail Vehicles; and

THAT, the Request for Proposals be advertised pursuant to the provisions of the Sacramento Regional Transit District procurement ordinance; and

THAT, the General Manager/CEO is hereby authorized to award and execute a contract for the purchase of Automatic Passenger Counters to the bidder deemed to be providing the best value to SacRT.

ANDREW J. MORIN, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary